

**DIRECTORATE OF DISTANCE EDUCATION
MAHARSHI DAYANAND UNIVERSITY**

IMPORTANT INFORMATION

It is hereby notified for the information of all concerned that online semester examinations (of all semesters and of all students – new admissions or re-appears) for the IT and Management programmes being offered by the DDE will be held at all such centres and places where the students strength was not sufficient and offline examinations centres could not be created by the University.

All the concerned Study Centres are requested to:

1. Check the details of students in respect of their study centres who will be appearing in the examinations in online mode and intimate (a) whether all the students have been covered and their particulars displayed are correct.
2. Intimate the detail/particulars (in the proforma attached) of all such students who could not appear in the offline semester examinations already commenced w.e.f. the 10th of March, 2012, with reasons. This information shall be supplied by the concerned Study Centre to the DDE latest by 23.3.2012.

Further all concerned Study Centres and students may note that:

- (a) The Online Examinations will be held within a fortnight of the closing of offline examinations commenced from 10.3.2012.
- (b) The list of students and the Study Centres where the online examinations will be conducted is available on the DDE's website.
- (c) Further instructions with regard to the conduct of online examinations will be sent to the concerned Study Centres shortly.

DIRECTOR (DDE)

Endst.No. DDE/Co-I/OLE/12/ 1541-44

Dated: 16.03.2012

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Particulars	Detail of students/SC
Name of student(s)	
Father's name	
Registration No.	
Programme i.e. IT/Management etc.	
Semester	
Previous Roll No. (if failed/Re-appear)	
Current Roll No.	
Examination Centre Code/Place, allotted for off-line examinations.	
Paper(s) in which appearing	
Study Centre Code:	
Study Centre Address:	
SC Contact No.	
SC E-mail ID	
Contact Person	
Coordinator/Centre Head/Director	
Reasons for not appearing in the examination by off-line mode.	
Comments of the Centre Head/Coordinator.	

Signature of the Coordinator/Centre Head
(with seal)