

# DIRECTORATE OF DISTANCE EDUCATION MAHARSHI DAYANAND UNIVERSITY ROHTAK

To

All the [concerned]Directors/Coordinators/Centre Heads,  
M.D. University, Distance Education Study Centres.

No. DDE/OLE/2012/  
Dated: , 2012.

Subject: ONLINE EXAMINATIONS – July cycle 2011 to be held in May, 2012

Dear Sir/Madam:

In continuation of notification uploaded on the DDE's website with regard to the commencement of online examinations, cited under subject, it is informed that a list of all such students who will be allowed to appear in the said examinations and the concerned study centres have been uploaded on the website and a schedule of examinations can also be seen on the same website. In the meantime the Study Centres are requested to :

1. Ensure that the Study Centres should have:
  - (i) Sufficient computers/laptops for conducting the examinations as per the strength of their students. They are also advised to have at least 5 additional computers/laptops, to meet the exigency, if any occurred;
  - (ii) All the computers/laptops should be loaded with (a) window XP/Window-7, (b) Internet Explorer version 7 or above; and (c) updated flash player.
  - (iii) Interrupted electricity may cause problems in the smooth conduct of examinations, therefore, Study Centres are advised to have a sufficient power back-up and to make necessary arrangements of Gen. Set/Inverter and use them during the complete duration of the examinations; and
  - (iv) Study Centres should also see that they have good internet connectivity say with a speed of more than 2 mbps.
2. The login and password for Centre Superintendent and Students are being supplied shortly to the Centre Superintendent(s) appointed by the University.

The Centre Superintendent/Study Centre should note that (i) the examination period will be of 90 minutes, (ii) students will be provided only one chance as the computer will not accept if the students try to attempt second time. Please note that during the period of examinations the computer will not open any window or internet. Hence don't try.

The Study Centres, where the online examinations are to be conducted may be seen at the DDE's website. The concerned Study Centres are requested to go through the contents of this communication and prepare accordingly.

In case of any query/guidance/information feel free and contact at telephone No. 01262-393187/393189/393192 or at mobile Nos. /09416436236/09996601908/09896977998.

Yours sincerely,

Director/OSD (DDE)